



KISER CONSTRUCTION
FIRE | WATER | STORM | REMODEL

Charitable Donation/Sponsorship Request Form

All of the following information is required in order for Kiser Construction to consider your request.

Organization:

Date:

Organization's Contact Person:

Position Title:

Mailing Address:

City:

State:

Zip Code:

Phone Number:

Email Address:

Please make sure your proposal includes the following information:

- A description of your organization, including its mission and major accomplishments
- If applicable, a copy of the letter from the IRS stating your organization's 501(c)(3) status
- Contact person's relationship to the organization:

Employee

Volunteer

Paid Worker

Fund Raiser

What services are rendered by your organization?

What percentage of the donation will be used to help low to moderate income individuals/families?

How will this donation be used?

Will Kiser Construction receive any recognition for donation? If yes, please describe.

Are there any other restoration/construction companies donating at this time? If so, please list.

Does the requesting organization currently do business with Kiser Construction? If yes, in what capacity?

What type of contribution are you seeking? (Check one)

Monetary Amount: _____

Services Desired Services: _____

Promotional Items Desired Items: _____

Auction Items Desired Items: _____

By what date do you need the donation?

Please submit complete proposals no less than 30 days before contribution is needed. Incomplete or late proposals may not be considered.

To whom should the check be made payable?

Signature of Organization's Officer:

If applicable, please provide a letter or program showing how funds were used and the benefits received within 30 days after the event.

Internal Use Only:

Request Number: _____ Date of Review: _____ Approved: _____ Denied: _____

Conditions: _____